


# ACCPA SRS TRAINING CALENDAR


## JULY – DECEMBER 2022

The Department of Families, Fairness and Housing funds Aged & Community Care Providers Association (ACCPA) to offer **FREE**, specialised training courses and workshops for SRS staff and proprietors, to support them in meeting their legislative and compliance obligations under the *Supported Residential Services (Private Proprietors) Act 2010*.

If you decide to complete an online workshop at the SRS it is recommended you complete it outside of your rostered shift, this will ensure the SRS has appropriate staffing levels to support residents.

| WORKSHOPS   | AUGUST | SEPTEMBER | OCTOBER | NOVEMBER | DECEMBER |
|---|--------|-----------|---------|----------|----------|
| Residents and Mental Health: Best Practice in SRS                     | 22     | 19        |         | 10       |          |
| Obligations of Running an SRS   |        | 29        |         | 22       |          |
| Medication Administration and Management in SRS                       | 24     |           | 5       |          | 1        |
| Support Planning, Legislation and Ongoing Support of Residents in SRS | 29     |           |         | 17       |          |
| SRS Emergency Management  |        | 13        | 25      |          | 6        |

 Online – Zoom Meeting

 Melbourne – Melbourne City Conference Centre, 333 Swanston Street  
(enter via Little Lonsdale Street), Melbourne

The Department of Families, Fairness and Housing will provide a \$50 backfill supplement per SRS employee who attends in recognition of its importance. To claim this supplement, a tax invoice must be sent to ACCPA within 3 months of the date attended and before the close of the financial year.

ACCPA's team of facilitators are experts in their fields and are selected specifically because of their experience in the supported residential service sector.

ACCPA will endeavor to deliver the training workshops on all of the scheduled dates above but please be aware that changes can occur.

ACCPA will make every attempt to contact any registered participants if this occurs. SRS proprietors must ensure that they have appropriately trained staff, relevant to the SRS' residents' needs.

Personal support coordinators (PSC) must complete a minimum of 40 hours training every three years in priority training areas.

#### Intended audience for courses held this semester:

Residents & Mental Health: Better Practice in SRS – *All staff who are in contact with residents*

Obligations of Running an SRS – *SRS proprietors, Managers and Personal Support Coordinators*

Support Planning and Ongoing Support of Residents in SRS – *Personal Support Coordinators, Program Managers and Proprietors*

Medication Administration and Management in SRS – *Managers, Owners, RNs, ENs, PCAs and any other staff involved in medication administration*

Support Planning & Ongoing Support of Residents in SRS – *Suitable for Personal Support Coordinators, Program Manager and Proprietors*

Recognising and Reporting Changes in Residents' Health (TBC) – *Suitable for all team members who are in contact with residents*

For registration and more information visit:

<https://www.accpa.asn.au/srs-training/>

T: 1300 222 721 E: [events@accpa.asn.au](mailto:events@accpa.asn.au)

W: [www.accpa.asn.au](http://www.accpa.asn.au)



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Further information on workshop dates:

### Residents and Mental Health: Best Practice in SRS

This workshop is 2 x 120min online meetings with a 1-hour lunch break from 1:00pm – 2:00pm

|                   |                             |
|-------------------|-----------------------------|
| 10:00am – 12:00pm | 120 minutes online learning |
| 12:00pm – 1:00pm  | <b>BREAK</b>                |
| 1:00pm – 3:00pm   | 120 minutes online learning |

- Monday 22<sup>nd</sup> August 2022 – 10:00am – 3:00pm
- Monday 19<sup>th</sup> September 2022 – 10:00am – 3:00pm
- Thursday 10<sup>th</sup> October 2022 – 10:00am – 3:00pm

### Obligations of Running an SRS

This workshop is 2 x 120 minute (2-hours) online meetings with a 1-hour lunch break from 12:00pm – 1:00pm

|                   |                             |
|-------------------|-----------------------------|
| 10:00am – 12:00pm | 120 minutes online learning |
| 12:00pm – 1:00pm  | <b>BREAK</b>                |
| 1:00pm – 3:00pm   | 120 minutes online learning |

- Thursday 29<sup>th</sup> September 2022 – 10:00am – 3:00pm
- Tuesday 22<sup>nd</sup> November 2022 – 10:00am – 3:00pm

### Medication Administration and Management in SRS

This workshop is 2 x 90 minute online meetings with a 1-hour lunch break from 12:30pm – 1:30pm

|                   |                            |
|-------------------|----------------------------|
| 11:00am – 12:30pm | 90 minutes online learning |
| 12:30pm – 1:30pm  | <b>BREAK</b>               |
| 1:30pm – 3:00pm   | 90 minutes online learning |

- Wednesday 24<sup>th</sup> August 2022 @ 11:00am – 3:00pm
- Wednesday 5<sup>th</sup> October 2022 @ 11:00am – 3:00pm
- Thursday 1<sup>st</sup> December 2022 @ 11:00am – 3:00pm

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Further information on workshop dates:

### Support Planning, Legislation and Ongoing Support of Residents in SRS

This workshop is 2 x 120 minute (2-hours) online meetings with a 1-hour lunch break from 12:00pm – 1:00pm

|                   |                             |
|-------------------|-----------------------------|
| 10:00am – 12:00pm | 120 minutes online learning |
| 12:00pm – 1:00pm  | <b>BREAK</b>                |
| 1:00pm – 3:00pm   | 120 minutes online learning |

- Monday 29<sup>th</sup> August 2022 @ 10:00am – 3:00pm
- Thursday 17<sup>th</sup> November @ 10:00am – 3:00pm

### SRS Emergency Management

This workshop is 2 x 120 minute (2-hours) online meetings with a 1-hour lunch break from 12:00pm – 1:00pm

|                   |                             |
|-------------------|-----------------------------|
| 10:00am – 12:00pm | 120 minutes online learning |
| 12:00pm – 1:00pm  | <b>BREAK</b>                |
| 1:00pm – 3:00pm   | 120 minutes online learning |

- Tuesday 13<sup>th</sup> September 2022 @ 10:00am – 3:00pm
- Tuesday 25<sup>th</sup> October 2022 @ 10:00am – 3:00pm
- Tuesday 6<sup>th</sup> December 2022 @ 10:00am – 3:00pm

### Recognising and Reporting Changes in Residents Health

This workshop is 2-day, face-to-face workshop in Melbourne, Venue: Melbourne City Conference Centre, 333 Swanston Street (enter via Little Lonsdale Street), Melbourne

Participants are required to attend both consecutive days. Back fill is now available for this course at the rate of \$50 for both days.

|                   |                                  |
|-------------------|----------------------------------|
| 10:00am – 12:30pm | 2.5 hours learning               |
| 12:30pm – 1:00pm  | <b>BREAK (lunch is provided)</b> |
| 1:00pm – 3:00pm   | 2.0 hours learning               |

Dates TBC

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