



# OUTSOURCE YOUR PAYROLL

It pays to be  
with LASA

We are fortunate to work in a purpose-focused industry driven by quality of life and care for the people we support. But your staff don't work for love alone. Ensuring they are paid accurately and on time is critical in keeping employees motivated and retaining quality staff.

Managing payroll effectively, as well as accounts payable and receivable, can place a huge burden on small to medium sized organisations in the age services industry. LASA can help lighten the load, whilst reducing your overheads.

## Trust LASA to manage your payroll

LASA has been delivering payroll services for Member organisations for over 20 years. Our team have a complete understanding of modern and older awards as well as the many varied enterprise agreements.

We offer professional, cost effective and accurate payroll processing and comprehensive reporting for each pay cycle, each month and at end-of-year.

Services include:

- Costing reports
- PAYG tax reports
- Superannuation with clearing house
- Single touch payroll
- Online time and attendance & rostering
- Fringe benefit payments
- Pay reconciliation
- Deductions

## Claims and billing services

As well as payroll services, LASA can also provide claims and billing services. Our team can manage your accounting function for you, to make sure you maximise your funding entitlements and your residents or clients are billed correctly.

- Payment reconciliation
- Analysis of payment statements to maximise funding
- Confirming resident status (weekly basis)
- BOND and RAD reports
- Resident payments

## Benefits of outsourcing

- Reduce internal administration
- Reduce your overheads
- Reduce the need for people management, career development or holiday cover

## Why LASA?

- Over 20 years experience
- Skilled and reliable team
- We ensure accurate and timely payment, always