

# LASA EMPLOYMENT RELATIONS

## Member Consultancy Services



The LASA Employment Relations Advisory Team offers comprehensive fee-for-service consulting services for Members in addition to standard Member benefits.

Our consultancy fees are flexible and can be arranged in a number of options including hourly or daily to best meet your needs.

Should you need assistance with any employment relations matters, please contact our experienced team on 1300 111 636 (during normal business hours) or email [ERmailbox@lasa.asn.au](mailto:ERmailbox@lasa.asn.au) for a confidential discussion.

OUR SERVICES INCLUDE:	CONSULTANCY FEE:*
<b>Tribunal representation</b> (not including arbitration): Unfair dismissal applications, underpayment of wages claims, bullying applications and adverse action/general protections applications. This service includes preparation of an employer response to an employee application, engagement with the Fair Work Commission and/or employee representatives, if applicable, and participation/representation at a conciliation conference.	\$1,000 per application
<b>On-site HR consultancy:</b> HR assistance during periods of leave and unexpected absences, education/training and support during performance management meetings or restructure processes.	\$200 per hour \$1,500 per day
<b>Comprehensive HR documentation reviews:</b> Policy and procedure documents and manuals, contract of employment, letters of offer.	\$200 per hour \$1,500 per day
<b>Enterprise bargaining support:</b> Research, comparative reviews, wage and allowance table reviews, clause research and drafting.	\$200 per hour \$1,500 per day
<b>Industrial instrument compliance:</b> Review and audit services to ensure that organisations are paying their employees correctly and have structured their systems in accordance with their underlying industrial instruments.	\$200 per hour \$1,500 per day
<b>Comprehensive bargaining service:</b> Assistance from the commencement to completion of bargaining including drafting staff communications, bargaining and responding to union correspondence and claims, developing employee agreement education, and lodging agreement with the FWC and approval hearing attendance (if required). This service does not include presenting employee agreement education, legal fees should external legal advice or representation be required, travel or accommodation should the bargain require intrastrate/interstate travel.	Please contact us to discuss your need.

\*Note: travel time and travel costs are additional costs excluded from the consultancy fees and all prices exclude GST.

 1300 111 636  
 [ERmailbox@lasa.asn.au](mailto:ERmailbox@lasa.asn.au)  
 [www.lasa.asn.au](http://www.lasa.asn.au)

*“We provide a strong voice  
and a helping hand for all  
providers of age services.”*

  
**LASA**  
 LEADING AGE SERVICES  
 AUSTRALIA  
*The voice of aged care*