

## INFORMATION FOR PROSPECTIVE NOMINEES FOR THE POSITION OF DIRECTOR

### BACKGROUND

Leading Age Services Australia Ltd (LASA) is the national peak body representing and supporting providers of age services across residential care, home care and retirement living. Our purpose is to enable high performing, respected and sustainable age services that support older Australians to age well by providing care, support and accommodation with quality, safety and compassion – always.

We represent our Members by advocating their views on issues of importance and we support our Members by providing information, services, training and events that enhance performance and sustainability.

On 1 July 2016, the previously federated LASA state based organisations unified to form one national LASA organisation. The fundamental driver for unification was to strengthen the representation and service capability of the previously discrete LASA state entities, with a focus on the provision of a united, strong and respected national voice on aged care policy.

Since unification, LASA has continued to work hard to ensure that we deliver on the promise we made to our Members at the time of unification and to deliver upon our strategic (forward looking) vision and plan. LASA's approach to realising this outcome is reflected in the plan to manage change, performance and growth across the organisation and the age services industry.

As realised through LASA's successful 'go for growth' initiatives, the pathway to ongoing performance improvement and organisational sustainability is being driven by focus on three key areas of our operations, namely revenue generation, advocacy leadership and continuous improvement.

As a truly national peak body, LASA is dedicated to meeting the needs of our Members by providing:

- A strong and influential voice leading the agenda on issues of importance;
- Access to valuable and value-adding information, advice, services and support; and
- Value for money by delivering our services and support efficiently and effectively.

### THE LASA BOARD OF DIRECTORS

#### *Board Composition*

The LASA Constitution stipulates that the Board may comprise up to 11 members. The Board membership is a mix of representative and independent Directors.

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Board Director positions and current Board membership are detailed in the table below:

DIRECTOR TYPE	NAME / STATUS
Independent	Dr Graeme Blackman AO (Chairman)
Independent	Dr Saranne Cooke
Independent	Vacant (currently being filled)
Independent	Vacant
Representative/Elected – QLD	Nick Loudon
Representative/Elected – NSW/ACT	Robert Orié (Deputy Chairman)
Representative/Elected – VIC/TAS	Kerri Rivett ( <i>for election in 2019</i> )
Representative/Elected – SA/NT	David Panter
Representative/Elected – WA	Christopher How
Representative/Multi-State Provider	Stephen Muggleton
Representative/Multi-State Provider	Vacant

### ***Board Meeting Frequency and Location***

The Board of LASA generally meets bi-monthly and meetings are usually three to four hours in duration. Every second meeting is a face-to-face meeting with the venue generally being at the LASA Canberra office or one of the LASA State offices.

Directors are expected to travel to Board meetings and attend in person when required, with associated travel costs met by LASA.

The first Board of Directors meeting after the Annual General Meeting (AGM) at which the appointees will be expected to attend is on Tuesday 3 December 2019, to be held via teleconference. However, prior to this, a board induction process will be conducted for the Elected Director.

In addition to bi-monthly meetings, there may be ad hoc or scheduled special purpose meetings from time to time, normally held as teleconferences, and circular resolutions for Board decision outside of the meeting cycle.

There may be additional requirements to participate in strategic planning sessions as required from time to time.

### ***Duties and Expectations of LASA Directors***

The duties and expectations of LASA Directors are set out in the LASA Board Charter. A copy of the Charter is available to prospective nominees on request to Alice Macklin, Board Secretary, at [alicem@lasa.asn.au](mailto:alicem@lasa.asn.au).

### ***Board Committees***

The LASA Board has established the following Committees, which each operate under their own Terms of Reference:

- Finance, Audit and Risk Management Committee; and
- Admissions and Governance Committee.

Directors are asked to participate on at least one Committee.

State level Members' Advisory Committees (State MACs) also operate and the State representative LASA Director is expected to participate on the State MAC for their State and assist in reporting key outcomes to the Board and reporting the Board's outcomes back to the State MACs.

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### ***Events and Member Engagement***

Directors are encouraged to participate in LASA's conference and events program, including attendance at the LASA National Congress and local State Conferences, as well as participation on Working Groups and Member Forums. The 2019 LASA National Congress is being held from Sunday 27 October to Tuesday 29 October 2019. The AGM is programmed to take place immediately prior to commencement of proceedings of Day 1 of the National Congress. For information on the LASA National Congress, please visit the National Congress website at [www.lasacongress.asn.au](http://www.lasacongress.asn.au).

### ***Director Induction***

The new appointee will receive detailed induction documentation and undergo an induction session with the LASA Chairman (covering governance matters) and the Chief Executive Officer (for operational matters) prior to the Board meeting scheduled for 3 December 2019.

### ***Remuneration***

Directors are remunerated in the amount of \$25,000 per annum (inclusive of superannuation).

### **CONTACT**

Any nominee or prospective nominee requiring further information should contact George Andreola, General Manager Corporate Services and Joint Company Secretary, on 1300 111 636 (or via email to [georgea@lasa.asn.au](mailto:georgea@lasa.asn.au)).