

# CHC43015 CERTIFICATE IV IN AGEING SUPPORT

## Team Leader or Supervisor of Personal Carers

This qualification reflects the role of support workers who complete specialised tasks and functions in aged services; either in residential, home or community based environments. Workers will take responsibility for their own outputs within defined organisation guidelines and maintain quality service delivery through the development, facilitation and review of individualised service planning and delivery. Workers may be required to demonstrate leadership and have limited responsibility for the organisation and the quantity and quality of outputs of others within limited parameters. To achieve this qualification, the candidate must have completed at least 120 hours of work as detailed in the Assessment Requirements of the units of competency.

### Entry requirements

- Good English language, literacy and numeracy skills (or completion of English to Year 10)
- Access to a computer, the internet and basic computer proficiency
- Current first aid and CPR Certificate
- Police check / clearance
- Employment in an appropriate aged care role OR 120 hours vocational placement in an approved residential or home and community organisation
- Students will be required to complete a student survey

### FUNCTIONS

Workers will be expected to perform a range of functions and may be required to perform the following tasks:

- Report to Service Managers and liaise with professionals and other service providers
- Supervise and coordinate a small team
- Help with personal care; showering, bathing, shaving, toileting, oral hygiene, dressing
- Assist to lift and turn clients who are immobile or confined to bed
- Assist with meals and feeding
- Follow care plans and direction from nurses to provide care to clients
- Document activities of daily living and changes to clients in workplace documents
- Work in a team to provide care
- Communicate with families especially during difficult times

Workers are usually required to carry out rostered shift work that may include night and weekend work. This makes it a great occupation for students, people seeking part-time income, or those who would like flexible work hours. Some positions may be casual.

With experience and further training, workers can become Enrolled or Registered Nurses.

### COURSE DURATION

This course is delivered through online assessment combining student support and monthly webinars.

Our program is part-time and flexible to support existing workers in the aged care industry. The course can take up to two (2) years to complete. This will be based on your prior knowledge and experience and the amount of time you can commit to your studies.

Our trainers will make two (2) scheduled visits to your workplace (if required), depending on your location. Further unlimited support will be provided via telephone, email support and GoToMeeting (virtual classroom via web cam) to provide students with tuition, learning support, assessment

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### FOR MORE INFORMATION

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completion and conduct workplace observations.

### ONGOING TRAINING AND LEARNING SUPPORT

Extra learning support is also available by our Study Assistance Service. For more information, please refer to the Study Assistance Support flyer available on the Education Institute website.

### RECOGNITION OF PRIOR LEARNING (RPL)

Recognition of Prior Learning is offered to all students on commencement. RPL provides an opportunity for a range of skills relevant to this qualification and the job role to be recognised before formal training commences.

RPL will require you to discuss your experience with our Course Coordinator, gather evidence to support the RPL, and participate in a workplace observation visit with one of our trainers.

All aged care workers should have a current Senior First Aid and CPR certification.

### ADDITIONAL INFORMATION

Students and employers are to make individual arrangements regarding release time/shift scheduling, or personal leave to attend training or vocational placement (if required). Resources will be provided for each unit of competency.

### COURSE COSTS

This course is funded by the Queensland Government Higher Level Skills Program.

Non-concessional \$850 (\$47.22 per unit of competency)

Concessional \$650 (\$36.11 per unit of competency)

To be eligible for a concession you must provide proof at the time of application you are a card holder of a commonwealth health card, pensioner concession card or veterans gold card to pay a lesser fee.

To be eligible for the Higher Level Skills Program students must:

- 15yrs or over, and no longer at school
- permanently reside in Queensland
- be an Australian citizen, Australian permanent resident, temporary resident with the necessary visa and work permits on the pathway to permanent residency or a New Zealand Citizen
- not hold, and not be enrolled in, a Certificate IV or higher-level qualification, not including qualifications completed at school and foundation skills training.

## QUALIFICATIONS

This qualification is nationally recognised and is based on curriculum developed by the aged care industry. Eighteen (18) units of competency are required to complete the full qualification made up of core and elective units as listed below.

UNIT CODE	UNIT TITLE
<b>CORE</b>	
CHCADV001	Facilitate the interest and rights of clients
CHCAGE001	Facilitate the empowerment of older people
CHCAGE003	Coordinate services for older people
CHCAGE004	Implement interventions with older people at risk
CHCAGE005	Provide support to people living with dementia
CHCCCS006	Facilitate individual service planning & delivery
CHCCCS011	Meet personal support needs
CHCCCS023	Support independence and well being
CHCCCS025	Support relationships with carers & families
CHCDIV001	Work with diverse people
CHCLEG003	Manage legal & ethical compliance
CHCPAL001	Deliver care services using a palliative approach
CHCPRP001	Develop & maintain networks & collaborative partnerships
HLTAAP001	Recognise healthy body systems
HLTWHS002	Follow safe work practices for direct client care
<b>ELECTIVES Three (3) to be chosen from list below.</b>	
BSBINM201	Process and maintain workplace information
CHCDIS007	Facilitate the empowerment of people with a disability
CHCMHS001	Work with people with mental health issues
HLTAAP002	Confirm physical health status
BSBMGT401	Show leadership in the workplace
CHCAGE002	Implement falls prevention strategies



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