

BSB51615 DIPLOMA OF QUALITY AUDITING

Quality Assurance Manager, Quality Facilitator, Quality and Improvement Consultant, Service Quality System Support Analyst

This qualification reflects the role of individuals who possess a sound theoretical knowledge base and use a range of specialised, technical or managerial competencies to plan, carry out and evaluate their own work and/or the work of a team. They may work as quality assurance managers, quality and improvement consultants or service quality system support analysts.

Entry requirements

- Good English language, literacy and numeracy skills (or completion of English to Year 12)
- Access to a computer with audio, video and internet capabilities
- Computer proficiency

FUNCTIONS

Team Leaders, Supervisors and Managers in aged care may perform the following tasks:

- Quality Assurance Manager
- Quality Facilitator
- Quality and Improvement Consultant
- Service Quality System Support Analyst

COURSE DURATION

Our program is part-time and flexible to support existing workers in the aged care industry. The course can take up to two (2) years to complete. This will be based on your prior knowledge and experience and the amount of time you can commit to your studies.

Our trainers will make two (2) scheduled visits to your workplace (if required), depending on your location. Further unlimited support will be provided via telephone, email support and GoToMeeting (virtual classroom via web cam) to provide students with tuition, learning support, assessment completion and conduct workplace observations.

ONGOING TRAINING AND LEARNING SUPPORT

Extra learning support is also available by our Study Assistance Service. For more information, please refer to the Study Assistance Support flyer available on the Education Institute website.

RECOGNITION OF PRIOR LEARNING (RPL)

Recognition of Prior Learning is offered to all students on commencement. RPL provides an opportunity for a range of skills relevant to this qualification and the job role to be recognised before formal training commences.



FOR MORE INFORMATION

P +61 1300 111 636

+61 7 3725 5555

E education@lasa.asn.au

A 6 Pavilions Close Jindalee, QLD 4074

W www.lasa.asn.au/education

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RPL will require you to discuss your experience with our Course Coordinator, gather evidence to support the RPL, and participate in a workplace observation visit with one of our trainers.

All aged care workers should have a current Senior First Aid and CPR certification.

ADDITIONAL INFORMATION

Students and employers are to make individual arrangements regarding release time/shift scheduling, or personal leave to attend training. Resources will be provided for each unit of competency.

COURSE COSTS

Member	\$2720
Non Member	\$3040

QUALIFICATIONS

Eight (8) units of competency are required to complete the full qualification. The following elective units which meet the qualification packaging rules, have been selected below:

UNIT CODE	UNIT TITLE
ELECTIVES	
BSBLDR501	Develop and Use emotional intelligence
BSBAUD501	Initiate a quality audit
BSBAUD503	Lead a quality audit
BSBAUD504	Report on a quality audit
BSBRSK501	Manage risk
BSBMGT516	Facilitate continuous improvement
BSBMGT502	Manage people performance
BSBWOR502	Lead and manage team effectiveness



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TRAINING

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